



KINDERGARTEN PARENT INFORMATION BOOKLET 2026



Our Mission

To provide affordable, Christ-centred education that equips the next generation to know God and serve Him in the community.

Our Vision

Changing lives through Christ-centred education.

Our Values

Community | Compassion | Excellence | Integrity | Prayer | Service

KINDERGARTEN



BELONGING:

Knowing where and with whom you belong is integral to human existence. Belonging is an essential element in the life of every individual. Emmanuel Christian Community School fosters a sense of belonging to the family of God by building positive relationships where individuals are enabled to reach their full potential.

BEING:

Childhood is a special time to be, to play, to try new things and to seek and make meaning of the world. Emmanuel Christian Community School fosters individual and community identity based on Christian principles.

BECOMING:

Children's identity, knowledge, understandings, capacities, skills and relationships change during childhood. Belonging is an essential element in the life of the individual. Emmanuel Christian Community School teaches that each child is a unique, created, being gifted by God.

BELIEVING:

Emmanuel Christian Community School encourages belief in Jesus Christ as redeemer and Lord and fosters an atmosphere of grace in all school activities. The curriculum integrates Christian faith with learning.

The school is committed to safeguarding and promoting the safety, welfare and wellbeing of children and young people and expects all staff and volunteers to share this commitment.

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PURPOSE

It is our pleasure to warmly welcome you to our school and the beginning of this exciting journey! We hope you feel a sense of belonging amongst our rich diverse multicultural community.

Our aim is to provide a loving, safe, and stimulating environment that allows children to develop their full potential. Literacy and numeracy concepts are developed through intentional teaching and hands-on experiences. Our program is integrated and play-based because we believe this is the most effective way to nurture the whole child's physical, emotional, social and intellectual development in the early years.

We aim to create a genuine and respectful partnership with families. We honour the parents as the child's first teacher and value your input in our decision making. We also value your involvement in the life of our community and look forward to partnering with you in the coming year.

Gillian Smith – Deputy Principal Curriculum



“

Be kind and compassionate to one another, forgiving each other, just as in Christ, God forgave you.
Ephesians 4:32

COMPASSION
COMMUNITY | EXCELLENCE | INTEGRITY | PRAYER | SERVICE



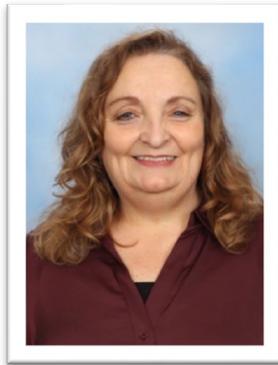
“

Be joyful in hope, patient in affliction, faithful in prayer
Romans 12:12

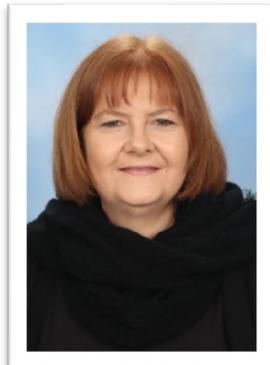
PRAYER
COMMUNITY | COMPASSION | EXCELLENCE | INTEGRITY | SERVICE

STAFF

KINDY KANGAROO CLASS (MONDAY, TUESDAY and alternate WEDNESDAYS)



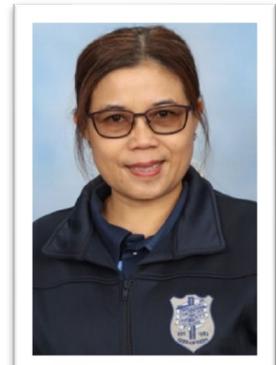
Elita Reid
Teacher
ereid@eccs.wa.edu.au



Nicolie Stephenson
Teacher (Wednesday)
nstephenson@eccs.wa.edu.au

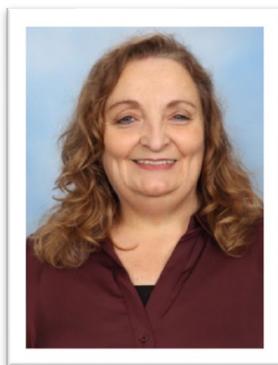


Heather Ridge
Education Assistant

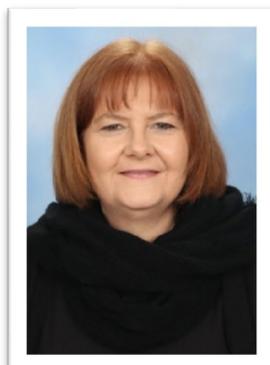


Paweena Cha
Education Assistant

KINDY KOALAS CLASS (Alternate WEDNESDAYS, THURSDAY, FRIDAY)



Elita Reid
Teacher
ereid@eccs.wa.edu.au



Nicolie Stephenson
Teacher (Wednesday)
nstephenson@eccs.wa.edu.au



Mary Owuor
Education Assistant



Amy Formaggio
Education Assistant

Contacting teachers:

Please call the Primary Reception if you need to leave a message for teachers during teaching time. Teachers check their emails outside of teaching hours.

KINDERGARTEN TIMETABLE

SESSION TIMES

Kindergarten classes at Emmanuel are conducted on a five-day fortnight.

Each day starts at 8:30am and finishes at 3:10pm.



Kindergarten Group: KANGAROOS

Monday / Tuesday / Wednesday

Monday / Tuesday



Kindergarten Group: KOALAS

Thursday / Friday

Wednesday / Thursday / Friday

Please note the starting dates for 2026.

Kangaroos: Wednesday 2nd February 2026

Koalas: Thursday 3rd February 2026

*** See calendar for all Kindy dates. ***



“

Whoever walks in integrity walks securely, but he who makes his ways crooked will be found out.
Proverbs 10:9

INTEGRITY
COMMUNITY | COMPASSION | EXCELLENCE | PRAYER | SERVICE



“

Whatever you do, work heartily, as for the Lord and not for men...
Colossians 3:23

EXCELLENCE
COMPASSION | COMMUNITY | INTEGRITY | PRAYER | SERVICE

SCHOOL OFFICE HOURS

Office hours: Monday to Friday 8.00am – 4.00pm

Location: 50 Casserley Avenue, Girrawheen WA 6064

Telephone: (08) 9342 7377

Email: admin@eccs.wa.edu.au

School office closure (Dec/Jan holiday):

School office closed from Monday, 15th December 2025 to Friday, 16th January 2026.

School office will re-open on Monday, 19th January 2026.

***Disclaimer: These dates are correct at time of printing but may be subject to change. Please refer to Newsletter for up-to-date changes.**



Kindergarten Calendar 2026



KANGAROOS

KOALAS

WEEK	MON	TUES	WED	WED	THURS	FRI
	MONDAY 2-FEB KANGAROO FIRST DAY			THURSDAY 5-FEB KOALA FIRST DAY		
1	02-Feb	03-Feb	04-Feb		5-Feb	6-Feb
2	09-Feb	10-Feb		11-Feb	12-Feb	13-Feb
3	16-Feb	17-Feb	18-Feb		19-Feb	20-Feb
4	23-Feb	24-Feb		25-Feb	26-Feb	27-Feb
5	Labour Day	03-Mar	04-Mar		05-Mar	06-Mar
6	09-Mar	10-Mar	11-Mar		12-Mar	13-Mar
7	16-Mar	17-Mar	18-Mar		19-Mar	20-Mar
8	23-Mar	24-Mar		25-Mar	26-Mar	27-Mar
9	30-Mar	31-Mar	01-Apr		02-Apr	Good Friday
1	Staff PD	21-Apr	22-Apr		23-Apr	24-Apr
2	ANZAC Day	28-Apr		29-Apr	30-Apr	01-May
3	04-May	05-May		06-May	07-May	08-May
4	11-May	12-May	13-May		14-May	15-May
5	18-May	19-May		20-May	21-May	22-May
6	25-May	26-May	27-May		28-May	29-May
7	WA Day Holiday	02-Jun		03-Jun	04-Jun	05-Jun
8	08-Jun	09-Jun	10-Jun		11-Jun	12-Jun
9	15-Jun	16-Jun		17-Jun	18-Jun	19-Jun
10	22-Jun	23-Jun	24-Jun		25-Jun	26-Jun
1	Staff PD	Staff PD	23-Jul		24-Jul	25-Jul
2	27-Jul	28-Jul	29-Jul		30-Jul	31-Jul
3	03-Aug	04-Aug		05-Aug	06-Aug	07-Aug
4	10-Aug	11-Aug	12-Aug		13-Aug	14-Aug
5	17-Aug	18-Aug		19-Aug	20-Aug	21-Aug
6	24-Aug	25-Aug	26-Aug		27-Aug	28-Aug
7	31-Aug	01-Sep		02-Sep	03-Sep	04-Sep
8	07-Sep	08-Sep	09-Sep		10-Sep	11-Sep
9	14-Sep	15-Sep		16-Sep	17-Sep	18-Sep
10	21-Sep	22-Sep	23-Sep		24-Sep	25-Sep
1	12-Oct	13-Oct		14-Oct	15-Oct	16-Oct
2	19-Oct	20-Oct	21-Oct		22-Oct	23-Oct
3	26-Oct	27-Oct		28-Oct	29-Oct	30-Oct
4	02-Nov	03-Nov	04-Nov		05-Nov	06-Nov
5	09-Nov	10-Nov		11-Nov	12-Nov	13-Nov
6	16-Nov	17-Nov	18-Nov		19-Nov	20-Nov
7	23-Nov	24-Nov		25-Nov	26-Nov	27-Nov
8	30-Nov	01-Dec	02-Dec		03-Dec	4-Dec

1. BRINGING YOUR CHILD TO SCHOOL

- ❖ Children are to be escorted by their parents, both to and from the kindergarten classroom and given into the care of the teacher.
- ❖ No child will be released after school without proper supervision.
- ❖ Children wait inside the classroom, under teacher supervision, until parents arrive.
- ❖ Please adhere to times to maximize learning by arriving on time at 8:30 and collecting promptly at 3pm.

You must sign in and sign out to enter and exit the kindergarten classroom once the school day begins. The logbook is located at the Kindy entry door.

1.1 ATTENDANCE

- ⇒ **ABSENCES should be communicated to the school office by 9am on the day of absence.**
- ⇒ **This can be communicated by email attendance@eccs.wa.edu.au,**
- ⇒ **SMS [0418 793 030](tel:0418793030) or directly on the SEQTA app on or before the date of absence.**
- ⇒ **If no communication is received for your child's absence, an Absentee SMS will be sent after 9am.**

Please state your child's

- full name
- class
- date of absence(s)
- reason

We encourage regular attendance as this fosters sequential learning and allows your child to form friendships.

1.2 PARENT AUTHORISATION

A parent authorisation form should be completed prior to any unfamiliar person collecting your child.

To ensure that staff know exactly who is collecting your child, the following procedure is to be adhered to every day:

- People authorised as emergency or daily pick-up are assumed to be able to collect your child.
- **It is your responsibility to complete a 'Parent Authorisation Form', maintain current records on enrolment forms and advise staff accordingly of any changes to these details.**
- Children are required to be brought into and collected from their relevant classroom by a parent or responsible adult.
- Make contact with a member of staff before leaving your child.

Children will only be permitted to leave the Kindy with adults listed on the PARENT AUTHORISATION FORM (including parents of other enrolled children). PLEASE DO NOT ATTEMPT TO BYPASS THIS PROCEDURE. Our Duty of Care requires us to insist this procedure is followed.

1.3 WHAT YOUR CHILD NEEDS TO BRING

- A **school bag** to hold a water bottle, lunch box and work produced during the day
- It is the school policy that children wear a **hat** whilst outdoors all year round. Hats are supplied and will be kept at school and washed every fortnight (at school)
- Water bottle filled with water
- Fruit/Vegetables (cut up if needed) in own container. We encourage independence, please send containers that your child is able to open themselves
- **Healthy** lunch box
- Spare clothes
- 1 small pillow, this is kept at Kindergarten and will be sent home at the end of each term for washing

1.4 SCHOOL UNIFORM

- Kindergarten children wear the School sport uniform (socks, shirt, shorts/trackpants and jumper).
- This must be purchased through the Uniform Shop.
- Order forms for uniforms are available on the school website
<https://www.eccs.wa.edu.au/parents/uniforms/>
and orders can be emailed to uniform@eccs.wa.edu.au.



Aprons for painting will be worn and we will do our best to keep your child clean. However, splashes of paint and glue do land on clothing - and on the teachers! We recommend soaking paint stains in cold water prior to washing.

- White (if possible), non-slip, velcro (no-tie) closed shoes are essential for climbing. Children must be able to easily take their shoes off and on.
- Please do not send shoes with laces. Shoes are not available for purchase at the uniform shop.



PLEASE CLEARLY LABEL ALL YOUR CHILD'S BELONGINGS.

(This includes both shoes, both socks, containers and lids, water bottles, bags, spare clothes)

2. HEALTH

2.1 HEALTHY EATING

Children thrive at Kindergarten when they have had a healthy, balanced breakfast and bring a healthy recess and lunch to school.

Place your child's food in one lunch 'bag' to keep the food cool and for ease of storage. The lunch bag must be labelled and will be stored inside. Your child's water bottle will also need to be labelled. Recess can be eaten any time before 10.30am and we all sit together to eat lunch at around 12:30pm. Please keep in mind the size of lunch bag, as it needs to fit inside your child's school bag along with their jumper (in cooler periods).

Early childhood staff encourage healthy eating with plenty of fruit, vegetables and water. **Salty and sugary snack packet foods and drinks are discouraged & parents are requested NOT to send these items to school.**

Only water is allowed at school – please do not send fruit juice or flavoured milk.

2.2 FOOD ALLERGIES

We are aware of the dangers of allergies and it is vital that you let the school and teacher know if your child is allergic to particular foods.

If your child has a severe food allergy, make sure your class teacher and the school office have been given an Action Plan from your child's doctor in case of an emergency.

2.3 BIRTHDAYS

A birthday is a very special time for a Kindergarten child. When your child has a birthday, you are invited to send **small** cupcakes for the class. Please let the teacher know in advance. Please keep in mind food allergies.

2.4 REST TIME

Children have a rest time each day, after lunch and outside play. Children lie on the mat with their pillow and are encouraged to rest quietly. They may choose to read a book, sleep or listen to music or a story.

2.5 SICKNESS AND ACCIDENTS:

The school provides minor first aid services to children. Consequently:

- Children who are unwell at the start of the school day should be kept at home for their own safety and to ensure illnesses are not contracted by others.
- Where children become unwell at the school, parents will be contacted and requested to collect their child.
- All parents are asked to make sure that the school has a telephone number, an emergency contact and an address at which they can be contacted. It is **ESSENTIAL** that this is current information. **SICK or INJURED** children require your immediate attention.

2.6 INFECTIOUS DISEASES

In the interest of all the children, we are obliged to follow the regulations carefully:

CHICKEN POX	- Return to school when scabs have healed
CONJUNCTIVITIS	- Return to school when medically controlled
COVID-19	- Stay home until cold & flu symptoms resolve
DIARRHOEA	- Exclude until symptoms have ceased for 24 hours
GERMAN MEASLES	- Return to school when rash has faded
HEAD LICE	- Exclude until treatment is complete
IMPETIGO	- Exclude until treatment is complete (SCHOOL SORES)
INFLUENZA	- Return to school when totally well
MUMPS	- Return to school after 14 days or when well
MEASLES	- Return to school when rash has faded
RINGWORM	- Return to school when lesion has cleared or on Doctor's advice
SCABIES (ITCH MITE)	- Exclude until treatment is complete
TONSILLITIS	- Return to school when well
VOMITING	- Exclude until symptoms have ceased for 24 hours

Please notify teacher immediately if your child has a contagious disease

2.7 MEDICATIONS

If your child requires medication, this must be administered before/after school.

Please inform us if your child has had medication before school.

If your child requires medication whilst at school, please speak to **Primary Reception** who can assist you with filling out a medical form.

Medical Information

Please let us know of any allergies or medical concerns so that a Medical Action Plan for your child can be put in place, if required. If your child has a severe allergy or asthma plan, this plan must be given to the classroom teacher on your child's first day of school, together with Ventolin, spacers and epi-pens.

If needed, Medical Action Plan and Permission to Administer Medication FORMS can be obtained from Reception.

3. USEFUL INFORMATION

3.1 SAYING GOODBYE

Please come into the Kindy classroom and settle your child into the learning activities (sometimes we will start with outside activities). We will ask the children to pack away the morning activities and move to the mat. It is at this time that we ask you to say goodbye to your child. If your child is upset when you leave, we will do our best to comfort and distract them. Our day is filled with many activities, and they will soon be enjoying themselves. If your child is upset persistently, we will telephone you. In our experience, it is best to give a kiss, cuddle, and say goodbye. Extended goodbyes often prolong the inevitable as does coming back into the classroom to check on them, standing at the window visible or trying to wave at your child. If you are late to school, please obtain a late note from the front office and enter through the other Kindy door.

3.2 SPARE CLOTHING

Please send a full change of labelled clothes in your child's bag (including socks). Occasionally, children become wet and sandy from playing outside and will be supported to change their clothing. Even children who are very well toilet trained can be distracted and may have an accident. We remind children to go to the toilet many times a day as well as flushing and hand washing, but regular reminders at home are always helpful.

3.3 HOMEWORK

Children in Kindergarten do not have homework to complete. We do, however, recommend that you please make a habit of reading to your child each night, both in your child's first language, and in English. From time to time, we send home some activities to practise, such as name writing, letter and number recognition or holiday news.

3.4 SEESAW

We will communicate with you regularly via email regarding our class news and events. Seesaw will be used to share your child's experiences at Kindergarten. Please let us know if you need support to activate your Seesaw account. Whole school notices, emails and newsletters are sent from administration.

3.5 KINDERGARTEN CLASSROOM TOILETS

School policy indicates that only Kindergarten children and educators are permitted to enter the toilets located inside the classrooms. Should your child need assistance with toileting whilst you are in the classroom, please ask us to assist, as no adults or older/younger children are permitted inside the Kindergarten toilets.

3.6 KINDY SPECIALIST TEACHERS

Each week, children enjoy lessons from our specialist teacher.

- Mrs Jodie Mullaley – music.

4. EARLY YEARS LEARNING FRAMEWORK (EYLF)

DEVELOPMENTAL MILESTONES: 3 - 5 YEARS

DEVELOPMENTAL AREA	OBSERVE
Physical	<ul style="list-style-type: none"> • dresses and undresses with little help • hops, jumps and runs with ease • climbs steps with alternating feet • gallops and skips by leading with one foot • transfers weight forward to throw ball • attempts to catch ball with hands • climbs playground equipment with increasing agility • holds crayon/pencil etc. between thumb and first two fingers • exhibits hand preference • imitates variety of shapes in drawing, e.g. circles • independently cuts paper with scissors • toilet themselves • feeds self with minimum spills • dresses/undresses with minimal assistance • walks and runs more smoothly • enjoys learning simple rhythm and movement routines • develops ability to toilet train at night
Social	<ul style="list-style-type: none"> • enjoys playing with other children • may have a particular friend • shares, smiles and cooperates with peers • jointly manipulates objects with one or two other peers • develops independence and social skills they will use for learning and getting on with others at preschool and school
Emotional	<ul style="list-style-type: none"> • understands when someone is hurt and comforts them • attains gender stability (sure she/he is a girl/boy) • may show stronger preference for same-sex playmates • may enforce gender-role norms with peers • may show bouts of aggression with peers • likes to give and receive affection from parents • may praise themselves and be boastful
Cognitive	<ul style="list-style-type: none"> • understands opposites (e.g. big/little) and positional words (middle, end) • uses objects and materials to build or construct things, e.g. block tower, puzzle, clay, sand and water • builds tower eight to ten blocks • answers simple questions • counts five to ten things • has a longer attention span • talks to self during play - to help guide what he/she does • follows simple instructions • follows simple rules and enjoys helping • may write some numbers and letters • engages in dramatic play, taking on pretend character roles • recalls events correctly • counts by rote, having memorised numbers

	<ul style="list-style-type: none"> • touches objects to count - starting to understand relationship between numbers and objects • can recount a recent story • copies letters and may write some unprompted • can match and name some colours
Language	<ul style="list-style-type: none"> • speaks in sentences and uses many different words • answers simple questions • asks many questions • tells stories • talks constantly • enjoys talking and may like to experiment with new words • uses adult forms of speech • takes part in conversations • enjoys jokes, rhymes and stories • will assert self with words

KINDERGARTEN CURRICULUM: **BELONGING, BEING AND BECOMING**

The five areas of learning and development in the Kindergarten Curriculum Guidelines are based on the five outcomes of the EYLF. These are our focus. The EYLF can be viewed here:

<https://www.acecqa.gov.au/sites/default/files/2023-01/EYLF-2022-V2.0.pdf>

They are:

1. Children have a strong sense of identity
2. Children are connected with and contribute to their world
3. Children have a strong sense of wellbeing
4. Children are confident and involved learners
5. Children are effective communicators

In the early years, 'play' helps build the basic capabilities of the brain and that is why a great deal of our time at Kindergarten is spent on purposeful, educational play. Through a play-inspired education program children learn many skills including:

- discovery
- exploration
- perseverance
- creativity
- cooperation
- confidence
- caring
- questioning
- problem-solving
- sharing
- improvisation
- initiation
- discussion
- concentration
- understanding
- experimentation
- decision-making
- responsibility

We acknowledge that each child develops in different ways and at different rates and we embrace the individuality of each child. We know that children come from diverse backgrounds, bringing with them their own perspectives, cultures and experiences and therefore need differing amounts of time and support to develop common understandings. It is important therefore, to embrace all the wonderful things your child can do and anticipate all that they have yet to learn.

5. ASSESSMENT AND REPORTING

Assessment informs and directs the educational play-based program. Teachers use a variety of assessment throughout the year, such as observation and anecdotal records, checklists and formal and informal testing in order to obtain an ongoing educational profile of children. It is part of an ongoing cycle that includes planning, documenting and evaluating children's learning.

Qualitative and quantitative data is also used to identify children who may need additional support to achieve learning outcomes, and in assisting families to access specialist help.

Student progress is reported using Seesaw, parent nights and summative semester reports.

- Term 1: Seesaw, Parent Night
- Term 2: Seesaw, Semester One Kindergarten Report
- Term 3: Seesaw, Parent Night (Learning Journey)
- Term 4: Seesaw, Semester Two Kindergarten Report

5.1 EARLY INTERVENTION/SCREENING

This is an ongoing process of observation by early childhood staff. Teachers will inform parents if there are any concerns about speech, physical or social development and will advise of required actions.

Our Education Support staff support teachers and children who have been identified as at-risk in their development and will also advise parents where necessary.

Referral can be made to the Department of Health Child Development Services (CDS). This is a **FREE SERVICE**, delivered via their offices at Roseworth School (Parent Child Centre) and Koondoola Child Development Centre.

5.2 COMMUNITY HEALTH NURSE

Routine eye and hearing checks take place for children aged 4-6 in Early Childhood. Parents will be notified when this takes place.



6. SCHOOL NEWS

NEWSLETTERS AND NOTES

- We aim to keep parents as fully informed as possible about school activities and events.
- Teachers will send notes home on occasions and the *Emmanuel Messenger* is an online newsletter, filled with parent information and write ups on events that have happened throughout the term.
- You may use our web site <https://www.eccs.wa.edu.au/parents/news/newsletters/> to view versions of the newsletter.
- Follow us on Instagram <https://www.instagram.com/emmanuel.christian.com.school/>
- Follow us on Facebook <https://www.facebook.com/emmanuel.christian.community.school/>



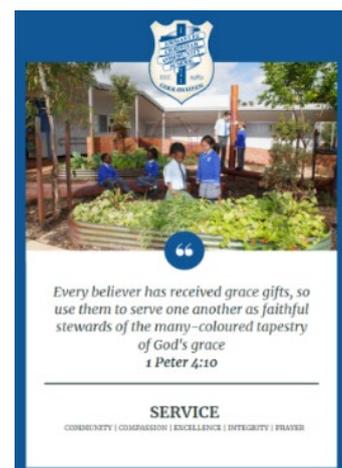
7. COMMUNITY INVOLVEMENT

Parent help is appreciated in the Kindergarten room. In Kindergarten we appreciate parent helpers to stay for the morning (approximately 8.30 – 10.30am) and assist with our activities. Parent classroom help rosters may commence in Term 2. This will allow time for the children to settle into their new routine. We will let you know when rosters begin. This may involve helping at the activity tables, general clean up and supervision. Please leave younger siblings with a 'sitter' while on roster.

Community Involvement Programs

Our programs are greatly enriched when members of our school community come into our class. We appreciate it when you share your skills, hobbies, interests with the children. Please indicate on the Kindy questionnaire if you are able to come and share with us.

Parents and grandparents are encouraged to be involved in their child's school life. We welcome you to be a part of special events such as Grandparents Day, Father's Day, Mother's Day, Early Years Sports Day and Multicultural Day.



8. PARKING

- Please use those areas designated for parking to ensure the safety of all our children.
- Please observe the speed limit and proceed with extreme caution.
- Refer to map for guidelines on access to our Kindergarten and Pre-Primary area.

KINDERGARTEN AND PRE-PRIMARY TRAFFIC ACCESS



Access to the school is via **ONE-WAY TRAFFIC FLOW**, entering at Casserley Ave and exiting onto Salcott Road.

PARENTS should PARK in the marked bays and escort their Kindergarten child to the KINDERGARTEN room.

Primary school age SIBLINGS MAY NOT deliver NOR collect Kindergarten Children.

Exit Gate will be closed from 9am-3pm



Every child is precious and unique with individual gifts and talents from God and born with a special purpose in life.

