



SECONDARY SCHOOL HOMEWORK POLICY (Years 7 to 12)

POLICY DETAILS AND DOCUMENT MANAGEMENT

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Policy Level		Dissemination	For Application	For Information
Board	<input type="checkbox"/>	Board	<input type="checkbox"/>	<input checked="" type="checkbox"/>
School	<input checked="" type="checkbox"/>	Executive Staff	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	Administrators	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Access	<input type="checkbox"/>	All Staff	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Open	<input checked="" type="checkbox"/>	Students	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Restricted	<input type="checkbox"/>	Public (Website)	<input type="checkbox"/>	<input checked="" type="checkbox"/>

REVISION HISTORY

Published	Version	Approved By	File Name
01/09/2020	1.0	Board	Secondary School Homework Policy (Years 7 to 12) V1
03/04/2025	2.0	Board	Secondary School Homework Policy (Years 7 to 12) V2

GENEALOGY

This Policy replaces: Secondary School Homework Policy (Years 7 to 12) V1
This Policy was cancelled and superseded by:

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PREAMBLE

This policy is provided to all secondary students at Emmanuel Christian Community School.

It has been developed so that students, parents, and staff are aware of their responsibilities in the assignment and completion of homework. Should a situation arise that is not covered by the provisions of this policy the teacher should consult their Head of Learning Area for assistance and to ensure consistency.

In Years 7 – 12 students are expected to consolidate their classroom learning with homework.

Homework benefits students in many ways:

- It helps develop important study and time management skills.
- It reinforces skills learnt in class, giving student opportunities to practice.

According to John Hattie, *'The best thing you can do is to reinforce something you've already learnt'*.

- It provides an opportunity for students to become responsible for their own learning
- Homework can also help parents to understand their child's progress, making education a collaborative effort between students, parents, and the school.
- It can challenge and extend students

SCOPE

All members of Emmanuel Christian Community School staff and volunteers must comply with this policy.

The School is committed to safeguarding and promoting the safety, welfare and wellbeing of children and young people and expects all staff and volunteers to share this commitment

CONTEXT

Emmanuel Christian Community School may, from time to time, review and update this policy to take account of changes to the school's operations and practices and to make sure it remains appropriate to the changing legal and school environment.

POLICY

1. HOMEWORK RECOMMENDATIONS

Emmanuel recommends that the following guidelines be adhered to for homework.

These recommendations are only guidelines because each student works at a different pace to another.

- | | |
|----------------|--------------------------------|
| - Years 7 & 8 | up to 1 hour 5 times per week |
| - Years 9 & 10 | up to 2 hours 5 times per week |
| - Year 11 | 2.5 hours 5 times per week |
| - Year 12 | 3 hours 5 times per week |

1.1 YEARS 7 – 10

- Aims to develop good habits of reviewing work done in class
- Set regularly
- To practice skills and processes learned in class

1.2 YEARS 11 AND 12

- Includes tasks set by the teacher to be done out of class time
- Assessments / assignments as part of the assessment program set to be completed by a due date
- Study – direct action of learning content, processes, or skills

1.3 THE ROLE OF THE STUDENT DIARY

The Student Diary is to assist students organise their assignments and homework. Students are expected to take their diary to every lesson and record all homework and special events. It is a guide for parents/guardians to check the setting and completion of homework and may be used for communicating with the teacher.

2. STUDENT RESPONSIBILITIES

It is the responsibility of the student to:

- Pay full attention in class to obtain the greatest value for their education
- Write down homework as given by the teacher into their school diary
- Check on SEQTA for homework or materials set by the teacher to be completed for homework
- Complete the homework by the due date to a high standard
- Bring it to school completed
- Ask for teacher assistance if there is anything they did not understand or could not complete

3. TEACHER RESPONSIBILITIES

It is the responsibility of the teacher to:

- Develop a teaching and learning program that appropriately delivers the current Western Australian Curriculum.
- Provide students with homework that supplements in-class learning
- Ensure that the amount of homework does not exceed the recommended time for homework for a particular year group
- Provide time in class for students to write down homework in their diaries
- Put homework and associated materials onto SEQTA whenever it is set
- Provide sufficient time for students to complete homework
- Check that students do the homework
- Check for understanding of the homework
- Provide feedback to students regarding homework
- Inform parents if students are habitually not doing homework, or not completing it to satisfactory standards

4. PARENT/GUARDIAN RESPONSIBILITIES

It is the responsibility of the parent/guardian/carer to:

- contact the teacher in the first instance and then the appropriate Head of Learning Area (HOLA) if there are concerns about the quantity or difficulty of the homework
- encourage their child to do set homework
- ensure that there is time set aside to do homework
- Inform the teacher if a student is unable to complete their homework
- If possible, provide a quiet place dedicated for homework or study



APPENDIX 1

SECONDARY SCHOOL HOMEWORK POLICY (YEARS 7 - 12)

ACKNOWLEDGEMENT FORM

Student's Name: _____

(First Name and Surname)

I have read and understood the conditions of the Homework Policy as set out in this document.

Student's Signature: _____

Parent's Signature: _____

Parent's Name: _____

Date: _____

To be returned to your Form Teacher by the end of Week 1 Term 1.